**Year 7 High Potential & Gifted Education Academic Program for 2026**

**Application Process**

**Step 1: Payment**

1. Access the Willoughby Girls High School Other Payment Portal using this link: <https://portal.schoolbytes.education/other-payment/1053>
2. Click Add Item, Click Please select a category, then select General, then add 1 to the **Year 6 2025 into Year 7 2026 Academic Test Fee $97** then click Add (this will show you a subtotal of the $97) and then click ‘Add Items’
3. Click ‘Pay Now’
4. For Payment type select ‘Future Student’
5. Enter the full name of the applying student, enter your name, contact phone number and contact email address and click Pay $97.
6. You will be taken to a Service NSW credit card payment portal. Please complete the payment.
7. Your receipt will be displayed on the screen after making your payment.
8. Please take a screenshot or save a PDF of your payment receipt for submission in your application.

**Step 2: Application Form**

1. Access the application form using this link: <https://online.schoolbytes.education/published_forms/11744/2389f3e5-b14d-4009-9b51-25e82e967bf6>
2. Complete:
   1. the student details (first name and last name)
   2. the parent contact details including an emergency contact and mobile number
   3. any medical requirements for student/s while undertaking HAST and
   4. the WGHS sibling information question.
3. Under ‘Payment Advice’ please upload the screenshot or PDF of your payment receipt.
4. Please attach the following:
   1. Personal Profile: a 1-page outline of the student’s hobbies and interests, involvement in clubs or societies at school, leadership at school or in the community etc. This must be written by the student, size 12 Arial font
   2. Latest Primary School Report
   3. Year 5 NAPLAN Results.
5. Please complete the parent/carer signature at the end of the form and click ‘Submit Form’.

**Applications and payment are due by 3pm, Wednesday 27 August 2025**

**You will receive a confirmation email of your application by Tuesday 2 September 2025**