

## **Year 7 High Potential & Gifted Education Academic Program for 2024 Application Process**

### **Step 1: Payment**

1. Access the Willoughby Girls High School Other Payment Portal ( <https://portal.schoolbytes.education/other-payment/1053> )
2. Click Add Item, then select the **Years 6 2023 into Year 7 2024 Academic Test Fee** \$80 and then click Add Items
3. Click Pay Now
4. For Payment type select 'Future Student' and in the comment box, please enter full name of the applying student
5. Enter your name, contact phone number and contact email address and click Pay \$80.
6. You will be taken to a Service NSW credit card payment portal. Please complete the payment.
7. Your receipt will be displayed on the screen after making your payment.
8. Please take a screenshot or PDF of your payment receipt for submission in your application.

### **Step 2: Application Form**

1. Access the application form using this link  
[https://online.schoolbytes.education/published\\_forms/2083/d53671ba-4ee7-482f-baec-68079ef49fbf](https://online.schoolbytes.education/published_forms/2083/d53671ba-4ee7-482f-baec-68079ef49fbf)
2. Complete the student details (first name and last name) and the parent contact details and the WGHS sibling information question.
3. Under payment advice, please upload the screenshot or PDF of your payment receipt.
4. Please attach the following:
  - a. Participation and achievement in extension or enrichment programs or activities (this can be a list of participation and achievements, however further information and confirmation may be requested)
  - b. Latest Primary School Report
  - c. Year 5 NAPLAN Results.
5. Please sign complete the parent/carer signature form at the end of the form and click Submit Form.

**Applications are due by 3pm Monday 23<sup>rd</sup> October 2023.**

**You will receive a confirmation email of your application by Friday 27<sup>th</sup> October 2023.**